



CRISTO REY EAST BAY HIGH SCHOOL PROJECT OAKLAND, CA

Position Available

FOUNDING PRESIDENT

The Cristo Rey East Bay High School Project is seeking a founding President for its Roman Catholic, co-educational, secondary school to open in the fall of 2018 on the campus formerly home to Saint Elizabeth's High School. The school is sponsored by the De La Salle Christian Brothers, District of San Francisco New Orleans.

The school will utilize a Corporate Work Study Program modeled after the successful programs at all 32 Cristo Rey Network schools. Under the Corporate Work Study Program, each student is employed one day per week by a local business or community agency to provide tuition assistance and complement the school's on-site curricular program. The school is currently participating in the Replication Process of the Cristo Rey Network.

Reporting directly to the Board of Trustees, the President will be a dynamic leader committed to the education of the young, especially the economically poor and marginalized. The President must demonstrate a record of sound fiscal accountability, executive management, and the achievement of innovative operational and strategic goals. A visionary leader is sought, one who is rooted in the Catholic faith and who can effectively represent and articulate the school's mission to its various constituencies.

Commencement: Assume responsibilities by July 1, 2017.

Salary/Benefits: Competitive salary with full benefits.

Job Description: Full position description available at www.delasalle.org.

Application: Review of applications to begin January 23, 2017. Interviews will begin in early February. Applications accepted through February 3, 2017.

Please email résumé, letter of intent demonstrating qualifications for the position as per job description, three references with complete contact information, and brief description of your educational philosophy to:

Mike Daniels, Ed.D.
Director, Office of Education- Napa
Lasallian District of San Francisco New Orleans
Telephone: (707) 252-3721 | Email: mdaniels@dlsi.org

CRISTO REY EAST BAY HIGH SCHOOL PROJECT OAKLAND, CA

FOUNDING PRESIDENT

THE SCHOOL

The Cristo Rey East Bay High School Project plans to open as a Roman Catholic, co-educational, secondary school in the fall of 2018 on the campus formerly home to Saint Elizabeth's High School. The school is sponsored by the De La Salle Christian Brothers, District of San Francisco New Orleans.

The school will integrate rigorous college preparatory academics with an innovative Corporate Work Study Program, as do the successful programs operating at all 32 Cristo Rey Network schools. Under the Corporate Work Study Program, each student is employed one day per week by a local business or community agency to provide tuition assistance and complement the school's on-site curricular program. The school expects to complete its feasibility study and submit its application to the Cristo Rey Network in the spring of 2017.

POSITION DESCRIPTION

The President (as CEO of the school) is hired by and accountable to the school's Board of Trustees, which in turn is responsible to the Lasallian Education Corporation (the oversight entity for the De La Salle Christian Brothers of the District of San Francisco New Orleans).

As the Board's only employee, the President will have overall responsibility for the management of the school, including both the academic programs and the Corporate Work Study Program. The President will lead the school in development, implementation, maintenance, and monitoring of an excellent program that supports and promotes the Lasallian educational mission and its values with special emphasis on the religious and spiritual orientation of the school, while at the same time being a fully collaborative Member of the Cristo Rey Network.

The President will be the school's visionary leader and principal institutional spokesperson to all of the school's constituents.

The President will be responsible for the sound fiscal management of the institution. The President will establish a collaborative relationship with the Board of Trustees in the formulation of annual and long-term financial goals and for a development program capable of achieving these goals. In addition, the President will develop, in collaboration with the Board of Trustees, annual operational objectives and longer range strategic plans. The President will create and maintain a stimulating and professional environment in which faculty and work study staff interact to discuss and resolve academic and work study related operational issues.

RESPONSIBILITIES

- Interpretation and implementation of the school's philosophy in a manner which is consistent with Lasallian pedagogy and spirituality.
- Maintain fidelity to and accountability under the Mission Effectiveness Standards of the Cristo Rey Network.
- Development and direction of ethical fundraising activities, including the cultivation of potential donors, solicitation of grants and donations, unrestricted and restricted, from foundations, trusts, organizations, and individuals in close cooperation with the school's development office.
- Development and supervision of the school's marketing, public relations, admissions, alumni, and business activities.
- Representing and promoting the school in terms of community relations, marketing and fund development.
- Acting as the school's liaison with the Lasallian Education Corporation, as well as with the Diocese (although it is a private Catholic school).
- Oversight of all school finances and development of the yearly budget for final approval by the Board of Trustees.
- Execution of all contracts and agreements, consistent with the directives of the Board of Trustees.
- Oversight of plant decisions, including construction of new facilities, re-disposition of physical space, acquisition of major new equipment, and asset protection.
- Supervision of the evaluation and professional development of all personnel.
- Participation in the activities and structures of the De La Salle Christian Brothers District of San Francisco New Orleans that are designed for school administrators in the District.
- Participation in the Cristo Rey Network meetings of all Presidents and the Annual Meeting.
- Supervision of the Principal who is charged with managing all academic matters of the school.
- Supervision of the Director of the Corporate Work Study Program, the Development Director and the Admissions Director, among others.

TRAITS AND CHARACTERISTICS

The President will be a solid manager who partners together with the administration, Brothers, faculty, staff, board, parents, and other key constituencies of the school in support of the Lasallian educational philosophy. The President will be a strong, sensitive leader and an inspirational manager able to articulate the vision of a Lasallian Catholic college preparatory education for economically marginalized families and students of the Fruitvale community and beyond. The President should have a genuine affection for the human and Christian education of the young, a passion for and with the poor and marginalized, an informed commitment to the Cristo Rey mission and have the ability and willingness to relate well to students, be visible to them and interact with them regularly on campus and at various school events.

The ability to create a collaborative, inclusive environment, conducive to sincere and open communication is critical. The President should have an accessible, open and approachable style, which demonstrates a willingness to listen and encourage the development of new ideas while also offering creative solutions to a variety of challenges. It is important that the individual have a high level of cultural competency and be comfortable working with a diverse school community.

The individual needs to be a facilitative coalition builder who can work at multiple levels, with different segments and with different sectors. At the same time, the President must be adept at academic and public communication, educational innovation, sound fiscal management, and the development of new sources of funding.

The President should be a practicing Roman Catholic whose faith is visible and inspiring in daily life and work.

CAREER PATH LEADING TO THIS POSITION

While the President must have a demonstrated capacity for broad institutional leadership, it is possible that the individual could have attained this experience through a variety of different career paths, including K-12 education, higher education, non-profit management or the corporate or public sector. It is important for the President to have demonstrated a strong record of achievement in fund raising and revenue generation. It is also important that the President have a solid understanding of education and a demonstrated capacity for articulating a vision that incorporates the best aspects of Catholic education within the Lasallian heritage.

EDUCATION

An undergraduate degree is required; an advanced degree is highly desirable.

COMPENSATION

Salary commensurate with qualifications and experience and a comprehensive benefits package will be provided.

The Cristo Rey East Bay High School Project is an Equal Opportunity Employer

1/13/2017